



COUNTY OF SAN DIEGO EMPLOYMENT APPLICATION

STUDENT WORKER

FOR DHR USE ONLY

DEPARTMENT OF HUMAN RESOURCES

San Diego Office: 1600 Pacific Highway, Rm. 207, (MS: A-8) San Diego, CA 92101
North County Office: 600 East Valley Parkway, Escondido, CA 92025 (MS: N-465)
General Information: (760) 740-4199; Fax: (760) 740-4277
24-Hr. Recorded Job Line: (619) 531-5764; General Information: (619) 236-2191;
DHR Telecommunications Device for the Deaf: (619) 531-5362; Fax: (619) 685-2458
Hearing Impaired, California Relay Service: 800-735-2929 (TDD)/800-735-2922 (Voice)

Hiring Dept: _____

Class Title: _____

Salary Step: _____

Hire Eff. Date: _____

Instructions: Type or use ink and print clearly. Fill out form completely. Sign and date on back.

SOCIAL SECURITY NUMBER					
LAST NAME			FIRST NAME		MI
STREET ADDRESS					
CITY			STATE	ZIP CODE	
AREA CODE	PHONE NO. (DAY)	EXT.	AREA CODE	PHONE NO. (EVENING)	EXT.

FOR HIGH SCHOOL STUDENT: NAME OF SCHOOL: _____

YEAR IN SCHOOL (Check One): FR SOPH JR SR

FOR COLLEGE STUDENT: NAME OF COLLEGE/UNIVERSITY: _____

UNDERGRAD STUDENT
YEAR IN SCHOOL (Check One): FR SOPH JR SR

GRAD STUDENT
PURSuing A (Check One): MASTER'S DEGREE DOCTORATE DEGREE

WHEN DOES YOUR CURRENT **QUARTER** OR **SEMESTER** BEGIN? _____ END DATE _____

MAJOR: _____

MINOR: _____

EXPECTED DATE OF GRADUATION: _____

TYPES OF WORK DESIRED:

SEX:

☐ MALE

☐ FEMALE

1) _____
2) _____

3) _____
4) _____

County of San Diego
Student Worker Program Student Unit Load Verification

STUDENT'S NAME: _____ **SSN:** _____

ALTERATIONS WILL INVALIDATE THIS FORM

COLLEGE/UNIVERSITY (To be completed by College/University Registrar)

College/University Name: _____

Check one from each row

<input type="checkbox"/> Undergraduate	<input type="checkbox"/> Graduate		
<input type="checkbox"/> Semester	<input type="checkbox"/> Quarter		
<input type="checkbox"/> Winter	<input type="checkbox"/> Spring	<input type="checkbox"/> Summer	<input type="checkbox"/> Fall

Is student full time: ☐ Yes ☐ No

NOTE: If the student is not attending full time summer session, registrar should verify previous semester/quarter.

Current Unit Load: _____

Accumulated Completed Units: _____

Expected Graduation Date: _____

School
Seal

Accredited by: _____

Verified by: _____
(Registrar's Signature)

Date: _____

HIGH SCHOOL

Name of School: _____

Is student full time: ☐ Yes ☐ No

Expected Graduation Date: _____

Verified by: _____
(Registrar's Signature)

Date: _____

CALWORKS: Students must attach documentation verifying classes attended, classes currently enrolled in and future coursework. A letter from a Job Developer or Employment Case Manager giving the student permission to work must also be submitted.

In order to apply for student worker positions, applicants must be full time students. It is the responsibility of each student to take the Student Unit Load Verification (SULV) form to his or her respective school, college or university. The SULV form must be completed, signed, dated and stamped by the registrar. If employed, it is the student's responsibility to have their enrollment re-verified every quarter or semester. Full-time students who reduce their unit load to less than full time or drop out of school, are no longer eligible to be employed and will be terminated. It is the student's responsibility to keep their hiring department informed as to changes to unit load.

STUDENT DECLARATION: All answers and statements in this document are true and complete to the best of my knowledge and belief. I declare that this form has been verified and validated by authorized personnel at my educational institution. I understand that falsified information will automatically be cause for rejection of my application and/or dismissal from student worker employment.

Student's Signature

Date